

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

July 18, 2018

BOARD MEMBERS PRESENT

Rod Austin
Velina Bogart
Dennis Butts
Jerry Herbe
Terrence Holman
George Lovett
Mandy Martin
Bob Menz
Cassandra Pohl
Dan Thomas
Jason Wagner

BOARD MEMBERS EXCUSED

Ann Runner
Marcia Youtz

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Norma Frock
Mark McDaniel
Kim McGuirk
Brad Reed
Ian Ridgeway

GUESTS PRESENT

Dorothy Crusoe, Community Housing
Rick Hanes, Edison State Community College
Jodi Knouff, Family Resource Center
Doreen Larson, Edison State Community
College
Dave Norman, Miami County Sheriff's
Office/Leadership Troy
Jodi Worthington, Shelby County Counseling
Center

The Tri-County Board of Recovery and Mental Health Services met at the Board office on Wednesday, July 18, 2018 for its Board of Directors' meeting. Rod Austin called the meeting to order at 6:33 p.m.

Board staff member Brad Reed took roll call. Eleven Board members were present; two excused; zero absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Cassie Pohl was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. George Lovett moved to approve the agenda as amended, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the June Board of Directors' meeting. Terry Holman moved to approve the minutes of the June 20 2018 Board of Directors' meeting as presented, seconded by Bob Menz. Motion carried on voice vote.

BOARD GOVERNANCE –Mark McDaniel

George Lovett administered the oath of office to Jason Wagner, Darke County Commissioner appointee.

Rod presented a plaque to Mark in honor of his 20th year at the Board. Mark noted that he has spent half his years in the behavioral health system as Executive Director of the Board.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Terry Holman reported that the Finance Committee met prior to the full Board meeting. The Board reviewed the finance committee minutes from the June committee meeting. Terry moved to approve the minutes from the June 20 2018 Finance Committee meeting as presented, seconded by Cassie Pohl. Motion carried on voice vote.

The Board reviewed the Financial Statements through June 2018, 100% of the way through the fiscal year on a cash basis. Terry reported that FY18 revenue is at 98.0% and expenditures are at 72.9%. Staff will continue to work to close out contracts over the next few weeks so that final FY18 financial statements can be prepared this Fall. Terry moved to approve the June 2018 Financial Statements as presented, seconded by Dennis. Motion carried on voice vote.

Current agency monitoring information was included in the packet for review. The agency (Shelby County Counseling Center) is current with reporting.

The list of transactions for April-June 2018 was included in the Board packet for review. Terry moved to approve April through June 2018 List of Transactions as presented, seconded by Velina Bogart. Motion carried on voice vote.

Mark reported that the agreement with The Hodge Group for fundraising consulting for One Wellness Place needs to be extended, and he expects principal fundraising will wrap up by the end of the calendar year. A month-to-month agreement was included in the Board packet for review. Terry moved to approve the August 2018 through January 2019 Hodge Group contract extension as presented, seconded by Jerry Herbe. Motion carried on voice vote.

Mark reported that construction of the STAR House in Shelby County is under way. The contractor is doing site work, moving utilities to the site.

Mark reported on the status of the One Wellness Place project. With significant funds in reserves, he asked the Board to move \$2 million from unencumbered reserves to the capital reserves, to minimize the debt for the project. Terry moved to transfer \$2,000,000 to Capital Reserves, seconded by Bob Menz. Motion carried on voice vote.

Terri Becker provided an update on Family Resource Center's contract. She said that as of today (July 18) they have not been certified to provide services at the Vandemark Road location.

Since the Tri-County Board does not have verification that FRC will have certification in place to begin providing services by August 1 and the Shelby County Counseling Center Contract extension currently expires on July 31, the Board needs to assure again that services can continue until the certification is received. The Board will need to approve an additional extension of the Shelby County Counseling Center contract through September 30, 2018 that will be implemented if Family Resource Center is not able to begin providing services by August 1, 2018. Terry moved to approve an extension of the current Shelby County Counseling Center Contract for services through September 30, 2018 which will be implemented if the Family Resource Center is not able to begin providing services by August 1, 2018; total additional funding for the July 1 through September 30 2018 service period is \$125,000; seconded by Dennis. Motion carried on voice vote.

Mark provided an update on the Working Partners survey results. He said there may be activities implemented in Darke County based on the survey. Working Partners is offering a workshop for Human Resources professionals about the implications of Ohio's medical marijuana laws. Mark asked for up to \$1,000 to support the workshop if no other funders can be secured. Terry moved to approve up to \$1000 to fund a Working Partners medical marijuana training for human resources professionals unless another funder can be secured, seconded by George. Motion carried on voice vote.

Contract agency financial indicators were included in the Board packet for review. The charts reflect a full year of data.

Sidney Police Department is developing a Wellness Check-Up Pilot Program for its officers. Mark noted that first responders of all types including law enforcement officers deal with stressful situations. Finding an effective and accepted screening and assessment method has been difficult. There has also been the difficulty of how to measure success of a pilot program. Mark asked for \$2,100 for FY2019 to conduct a pilot study on the program. Mandy Martin asked how it will be offered to other departments if the pilot is successful. Mark said the immediate goal is to get data and test the program for a year, and then based on results develop a plan to widen the scope. Terry moved to approve up to \$2100 to the Sidney Police Department for FY19 to fund the Sidney Police Department Wellness Check-Up Pilot as presented, seconded by Dennis. Motion carried on voice vote.

The next Finance Committee meeting will be September 19 2018 at 6:00 PM.

PLANNING COMMITTEE – Mandy Martin

FY18 Third Quarter Quality Improvement Reports were distributed electronically for review. Some numeric typos have been corrected from the initial distribution. Mandy moved to approve the FY18 Third Quarter Quality Improvement Reports as amended, seconded by Bob. Motion carried on voice vote.

Mandy reported that Board staff has been busy with numerous trainings. Three school systems are picking up Pax Good Behavior Game training – Piqua City, Ansonia, and Fairlawn.

Planning Committee minutes from the June meeting were distributed in the Board packet for review. Mandy moved to approve the minutes of the June 20 2018 Planning Committee meeting as presented, seconded by Terry. Motion carried on voice vote.

The next Planning Committee meeting is scheduled for September 19, 2018 at 5:30PM.

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No report

EXECUTIVE DIRECTOR'S REPORT – Mark McDaniel

Mark reiterated his appreciation for the recognition plaque. He said it has been an honor working for the Board these past 20 years, working on a lot of interesting projects and seeing a lot of changes in the system. He said he still remembers his first day like it was yesterday.

Mark reminded the Board of two upcoming events. The first is a One Wellness Place community celebration September 12 from 5-6:30PM at Fort Piqua Plaza. It will be an event to recognize donors, announce new gifts, and update everyone with where we are with the project. The second is Wednesday October 17 for Art of Recovery/Annual Meeting. This year in honor of the 50th

anniversary of the Board there will be a dinner in addition to the artists reception. More details will be forthcoming soon.

Mark introduced Ian Ridgeway to inform the Board about drug disposal bags. Ian said 2400 safe disposal bags have been donated to the Board by the manufacturer, Mallinckrodt Pharmaceuticals, and he is working on a plan to get them out into the community as a safe way of getting rid of unwanted medications.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Terry moved to adjourn, seconded by Bob. Motion carried on voice vote. Following the Board meeting, the Board welcomed Dr. Doreen Larson, President of Edison State Community College, and Rick Hanes, Vice President of Business & Community Partnerships at Edison, for annual Board training. The training focused on Board member engagement and ethics.

The next regular Board of Directors' meeting will be Wednesday September 19 2018 at 6:45 p.m. at the Board office.

Rod Austin, Chairperson

Cassie Pohl, Secretary

Brad Reed