

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

January 15, 2020

BOARD MEMBERS PRESENT

Jerry Herbe
Marty Hobart
Terrence Holman
George Lovett
Mandy Martin
Cassandra Pohl
Ann Runner

BOARD MEMBERS EXCUSED

Rod Austin
Velina Bogart
Jason Wagner
Marcy Youtz

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Beth Adkins
Terri Becker
Jordan Hodges
Steve McEldowney
Brad Reed

GUESTS PRESENT

Cynthia Wion, Recovery and Wellness
Centers of Midwest Ohio
Dorothy Crusoe, Community Housing of
Darke, Miami and Shelby Counties
Thom Grim, Miami County Recovery Council
Jodi Knouff, Family Resource Center of
Northwest Ohio
Doug Metcalfe, SafeHaven Inc.

The Tri-County Board of Recovery and Mental Health Services met at the Board office in Troy on Wednesday, January 15 2020. Vice Chair Mandy Martin called the meeting to order at 6:44 p.m.

Board staff member Brad Reed took roll call. Seven Board members were present; four excused; none absent. Board staff and guests introduced themselves and identified the agency or group they represented.

APPOINTMENT OF SECRETARY

Ann Runner was appointed secretary to attest to the Board meeting minutes for tonight's meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda for the evening. The agenda was revised to include a move to Executive Session. Terry Holman moved to approve the agenda as revised, seconded by George Lovett. Motion carried on voice vote.

The Board reviewed the minutes of the November Board of Directors' meeting. Jerry Herbe moved to approve the minutes of the November 20 2019 Board of Directors' meeting as presented, seconded by George Lovett. Motion carried on voice vote.

BOARD GOVERNANCE – Mandy Martin/Terri Becker

Terri Becker informed the Board that former Board member Dennis Butts of Greenville has been submitted to Darke County Commissioners for reappointment having been off the Board for a full year. She also said there are two potential Shelby County members pending that she hopes will be approved by OMHAS by the February meeting.

Terri also informed the Board of plans for annual Board training. Finance Committee will begin early, at 5:45 to 6:05, Board training will be from 6:10 to 7:10, and the full Board meeting will begin at 7:15. The mandatory annual Board training this year will be a “state of the state” update by OACBHA staff and will be in line with the Board’s Strategic Planning process.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Terry Holman

Minutes of the November 20, 2019 Finance Committee meeting were presented for approval. Terry Holman moved to approve the minutes of the November 20, 2019 Finance Committee meeting as presented, seconded by Cassie Pohl. Motion carried on voice vote.

Financial Statements for November and December 2019 were presented for review. Statements are cumulative, and through December are 50% through the fiscal year on a cash basis. FY20 revenue is at 46.8% and expenditures are at 43.4%. Terry moved to approve the November and December 2019 Financial Statements as presented, seconded by Marty Hobart. Motion carried on voice vote.

Final Fiscal Year 2019 Financial Statements reflect revenue collection at 97.3% of projections for the year and expenditures at 68.7% for the year. The majority of the variance is due to the delay in the timing of the capital project as well as some contract underutilization. The Board ended FY19 with just over \$7.4 million of which \$4.15 million was designated as Capital Reserve, \$1.32 million as Operating Reserve, \$45,000 as Levy Campaign Reserve, and just over \$1.9 million as Unencumbered. Total Board cash for the year increased by \$244,976. Year-end payroll accruals are included on the statements as well. Terry moved to approve the Final Fiscal Year 2019 Financial Statements as presented, seconded by Jerry. Motion carried on voice vote.

The List of Transactions for October-December 2019 was included in the Board packet for review. Terry moved to approve the October through December 2019 List of Transactions as presented, seconded by Marty. Motion carried on voice vote.

Terry reported that Auditors have sent a draft report on the closeout audit for Shelby County Counseling Center, and are waiting on the signed forms from a former SCCC board member as they work to complete the audit. Steve McEldowney said he has received an email that the closeout is completed and he will have it for the Board next month.

The FY19 independent audit of Darke County Recovery Services (Recovery & Wellness Services of Midwest Ohio) and Community Housing were included in the Board packet for review. Steve McEldowney said both were clean audits, with minor comments and no findings for non-compliance. Terry moved to approve the FY19 independent audit of Darke County Recovery Services (Recovery & Wellness Centers) and Community Housing as presented, seconded by Ann Runner. Motion carried on voice vote.

Terri Becker provided an update on the One Wellness Place project. She said she is still working on several options to bring to the Board. Board staff is working with Freytag & Associates on draft designs for a smaller facility. We are waiting to hear from cost estimators. She has information to share about a building available for purchase that is not currently on the market and asked to defer that discussion to Executive Session. The third option is to find other space to rent. She and Board staff went to view a building in Piqua. She asked the Board to consider whether we really wanted to move into other leased space if that space is not ideal.

The Board's Director's and Officer's policy expires in March. This was the third year of a three-year policy and we are in the process of receiving quotes for \$3,000,000 in coverage with a \$25,000 deductible. We will have new quotes for this policy next month. Steve McEldowney said he has received one quote from the current carrier, with a small increase in premium. The current policy expires March 4. He is expecting a quote from the carrier who currently covers properties for the Board.

The Agreement with the Miami County Sheriff and Miami County Commissioners was included in the Board packet for review. The Tri-County Board is covering the additional cost to the County of the jail physician providing MAT services to jail inmates and working with the team so that individuals on the program are able to get their first shot in the jail before they are released. The Contract is effective January 1, 2020 at a cost of \$400 per month. Terry moved to approve the 2020 Contract with the Miami County Sheriff and Miami County Commissioners in the amount of \$400 per month for the provision of physician services to the MAT program in the Miami County Jail as presented, and to authorize the Executive Director to execute the Contract, seconded by Marty. Motion carried on voice vote.

Terri Becker reported that Wilson Memorial Hospital has opened a detox unit. They currently only take medical coverage or self-pay. She met with them about adopting a sliding fee scale. They were agreeable to the discussion. She will draft an agreement to present.

The next Finance Committee meeting will be February 19 2020 at 5:45 PM, to accommodate Board training.

PLANNING COMMITTEE – No Report

COMMUNITY RELATIONS COMMITTEE – No Report

NOMINATING COMMITTEE – No Report

EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri updated the Board on the \$377,083 to be used for K-12 prevention services. The November deadline reported at the last meeting was just for a commitment to opt in to the program. Board staff will be reaching out to school districts through the Educational Service Centers to begin the assessment process. Beth Adkins, Director of Prevention and Education, is taking the lead.

Terri reported that in December the Board completed its 16th CIT Academy, the second of 2019, with 16 graduates from 6 departments in all 3 counties, including our newest police department, the Kettering Health Network. The total number of CIT graduates is 296. In 2020 we have academies scheduled in April and December and already have registrations for both, as well as CIT Companion Courses scheduled for Dispatchers in June and Behavioral Health Professionals in September.

Terri reported that the Board has been awarded a \$4,000 grant from the HealthPath Foundation for community engagement coaching, which will help with strategic planning, levy and more.

Terri also reported that Free the Mind/Anchor the Soul, the suicide prevention non-profit in West Milton, donated three iPad Pros and accessories totaling about \$2,000 for us to use for Youth Mental Health First Aid training in schools.

Terri said the goal is to have a draft Strategic Plan for the Board to review in March. An online survey is being used as the principal means of gathering information. Brad will roll out surveys in the coming days.

EXECUTIVE SESSION

Mandy asked to enter Executive Session to discuss the purchase of property. On roll call all members present voted to enter Executive Session. The Board entered Executive Session at 7:15PM with Executive Director Terri Becker present.

At 7:37 Terry Holman moved to return to open session, seconded by Ann Runner. On roll call all members present voted to return to open session. Terri Becker asked for direction from the Board in terms of continuing to explore options, including building a new facility on the 25-A property, finding a suitable building for sale, and a rental option. Ann Runner expressed the desire of the Board for Terri to continue to explore all options.

NEW BUSINESS

In new business Mandy Martin said that Beth Adkins had presented Mental Health First Aid at the Darke County Parks Nature Center, and encouraged others to sponsor the training.

ADJOURNMENT

There being no further business, Terry Holman moved to adjourn, seconded by George Lovett. Motion carried on voice vote. Meeting adjourned at 7:42PM.

The next regular Board of Directors' meeting will be Wednesday February 19 2020 at 7:15 p.m. following Board training at the Board office.

Mandy Martin, Vice Chairperson

Ann Runner, Secretary

Brad Reed