

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

April 16, 2024

BOARD MEMBERS PRESENT

Rod Austin  
Chad Beanblossom  
Velina Bogart  
Dennis Butts  
Jerry Herbe  
Marty Hobart  
Emily Hoisington  
Jim McNerney  
Ann Runner  
Jason Wagner  
Chuck Wirick

BOARD MEMBERS EXCUSED

Fredric Francis  
Joe Gebhart  
Terrie Hottle

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Terri Becker  
Beth Buchanan  
Steve McEldowney  
Brad Reed

GUESTS PRESENT

Michelle Mason, Community Housing  
Doug Metcalfe, SafeHaven  
Orion Monroe, TCN  
Melissa Roessner, Recovery & Wellness  
Centers of Midwest Ohio  
Cynthia Wion, Recovery & Wellness Centers  
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, April 16, 2024. Board Chair Dennis Butts called the meeting to order at 12:00 Noon.

Board staff member Brad Reed took roll call. Eleven Board members attended, with three Board members excused. Four Board staff and five guests were present.

APPOINTMENT OF SECRETARY

Emily Hoisington agreed to be appointed secretary to attest to the Board meeting minutes for the March meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Dennis Butts indicated the agenda should be amended to remove Board Governance. Chuck Wirick moved to approve the agenda as amended, seconded by Emily Hoisington. Motion carried on voice vote.

The Board reviewed the minutes of the March Board of Directors meeting. Jason Wagner moved to approve the minutes of the March 19 2024 Board of Directors' meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jason Wagner

Minutes of the March Finance Committee meeting were included in the Board packet for review. Jason Wagner moved to approve the minutes of the March 19 2024 Finance Committee meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

Financial Statements for March 2024 were included in the Board packet for review. Statements are cumulative and through March are 75% of the way through the Fiscal Year on a cash basis. FY24 revenue is at 85.7% and expenditures are at 56.4%. Steve McEldowney said the Board has received second half levy funds, bringing that to 100%. Steve explained that some of the high-percentage variances in revenue are for property tax refunds of \$19,000 once the 25A property was certified as tax exempt. Steve also said the Board and Community Housing realized savings by switching insurance plans for business properties owned by the Board, and that resulted in a refund. Steve also said donations are ahead of budget. Steve said expenses continue to lag due to contract utilization. Jason Wagner moved to accept the March 2024 Financial Statements as presented, seconded by Jerry Herbe. Motion carried by voice vote.

The List of Transactions for January through March 2024 was included in the Board packet for review. Steve McEldowney directed the Board's attention to Page 8 showing the last two payments on the Administration & Training Center including the retainage, as well as the purchase of the property on Horatio-Harris Creek Road for the new hospital diversion/stepdown unit. He said we are still making purchases under One-Time Move expenses. Jason moved to approve the January through March 2024 List of Transactions as presented, seconded by Velina Bogart. Motion carried on voice vote.

Jason Wagner said the summary of the FY2023 Independent Audit of Family Resource Center was included in the Board packet for review. Steve McEldowney said the audit was conducted by Clark Schaefer Hackett and was a 2CFR Part 200 audit as FRC received more than \$750,000 in federal funds. It was a clean audit with no findings. The last page is a summary of the auditor's results. Jason Wagner moved to approve the FY23 independent audit of Family Resource Center of Northwest Ohio Inc. as presented, seconded by Marty Hobart. Motion carried on voice vote.

Jason Wagner reported that the Board's Calendar Year 2023 audit information has been submitted to the State's website and to date we have not had any communication with the independent auditor.

Terri Becker gave an update on the building project. She said the Board has processed the final invoices and paid the retainage. The general contractor is still working with subcontractors to correct a few remaining items.

Terri said the ARPA grant project is progressing. The Board closed on the property March 29. We are working with Community Housing and Recovery & Wellness to get a plan for modifications and work out a program budget. RWC has hired a manager for the program. Terri said we won't expend the grant funds by the end of Fiscal 2024 but because it is not capital we can carry over the funds into FY2025.

Terri asked the Board to approve startup funds for the WISE wellness program for seniors, which Goodwill Easter Seals of the Miami Valley will deliver. Terri said this is something that would typically come through the Planning Committee, but that committee is not scheduled to meet until July and we have the opportunity to get started now. She said the program focuses on seniors. GESMV has experience with the program in Montgomery County and will pilot it in our Board area. The funds for FY 2024 are for program startup, with the plan to have a full rollout in FY2025. Jason Wagner moved to approve the

FY24 WISE Program Startup funding amount not to exceed \$2,350 as presented, seconded by Rod Austin. Motion carried on voice vote.

Jason informed the Board that as we move forward with the ARPA project, Community Housing and Recovery and Wellness Center will potentially need contract revisions. Currently we are receiving quotes on some plumbing, electrical, paint and flooring that we want to complete before the program starts that will be covered by the grant. It may be necessary to increase budgets yet this year.

Jason Wagner informed the Board that Board staff are still in the process of getting budget packets out to the agencies, hopefully by the end of the week. We do not have allocation information from the State yet but will be making projections so that we can get figures out to the agencies for planning purposes.

Contracts and budgets will be on the Board's agenda for approval in May. As the final figures become available we will be able to adjust contracts if necessary.

The next Finance Committee meeting will be Tuesday May 21 2024 at 11:30 AM.

#### PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Tuesday July 2 at Noon at the Administration & Training Center.

#### COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting is scheduled for Tuesday June 4 at Noon at the Administration & Training Center.

#### EXECUTIVE DIRECTOR'S REPORT – Terri Becker

Terri Becker reported that she and Board staff had met with the Board's 988 provider, NetCare. The 988 director from OMHAS pushed NetCare to be more responsive and to give us data. We will be meeting monthly to discuss data and resources.

Terri reported on a pilot program with the Ohio State Highway Patrol to help reduce the number of repeat OVI offenders through a referral and outreach process.

Terri said the Board will host CIT Academy for Law Enforcement Professionals next week. It is the 19<sup>th</sup> year and 24<sup>th</sup> academy.

Terri informed the Board that May is Mental Health Awareness Month and outlined some of the things the Board will be doing, including an Open House May 7.

Terri said Miami County's Mental Health Court will be celebrating the first graduate of the program May 2 in Judge Stacy Wall's courtroom.

She said she is beginning a review of committees and bylaws to be sure they conform to current practice.

#### NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Velina Bogart moved to adjourn, seconded by Chuck Wirick. Dennis Butts declared the meeting adjourned at 12:50 p.m.

The next Full Board meeting will be Tuesday May 21 2024 at Noon.

---

Dennis Butts, Chairperson

---

Emily Hoisington, Secretary

---

Brad Reed