

Tri-County Board of Recovery & Mental Health Services  
Board of Directors' Meeting  
Minutes

May 21, 2024

BOARD MEMBERS PRESENT

Rod Austin  
Velina Bogart  
Dennis Butts  
Fredric Francis  
Joe Gebhart  
Jerry Herbe  
Marty Hobart  
Jim McNerney  
Chuck Wirick

BOARD STAFF PRESENT

Terri Becker  
Beth Buchanan  
Steve McEldowney  
Brad Reed

GUESTS PRESENT

Michelle Mason, Community Housing  
Chris Pinkleman, TCN  
Melissa Roessner, Recovery & Wellness  
Centers of Midwest Ohio

BOARD MEMBERS EXCUSED

Chad Beanblossom  
Emily Hoisington  
Terrie Hottle  
Ann Runner  
Jason Wagner

BOARD MEMBERS ABSENT

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, May 21, 2024. Board Chair Dennis Butts called the meeting to order at 12:00 Noon.

Board staff member Brad Reed took roll call. Nine Board members attended, with five Board members excused. Four Board staff and three guests were present.

APPOINTMENT OF SECRETARY

Fredric Francis agreed to be appointed secretary to attest to the Board meeting minutes for the March meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Marty Hobart moved to approve the agenda, seconded by Chuck Wirick. Motion carried on voice vote.

The Board reviewed the minutes of the April Board of Directors meeting. Rod Austin moved to approve the minutes of the April 16 2024 Board of Directors' meeting as presented, seconded by Velina Bogart. Motion carried on voice vote.

## OLD BUSINESS/COMMITTEE REPORTS

### FINANCE COMMITTEE – Jerry Herbe

Minutes of the April Finance Committee meeting were included in the Board packet for review. Jerry Herbe moved to approve the minutes of the April 16 2024 Finance Committee meeting as presented, seconded by Jim McNerney. Motion carried on voice vote.

Financial Statements for April 2024 were included in the Board packet for review. Statements are cumulative and through April are 83% of the way through the Fiscal Year on a cash basis. FY24 revenue is at 97.6% and expenditures are at 61.2%. Steve McEldowney said the State funds with the exception of two line items are at 100%. Most of the Federal line items are also at 100% and the ones that are not are on a reimbursement basis. The Board has received all the levy dollars and in Darke and Shelby County exceeded 100% of budget. He said the local tax refund lines and the donations line are both greater than budgeted. Steve said expenses continue to lag due to contract utilization. He said in-patient agreements are in place but utilization is not reaching what was budgeted, although higher than last fiscal year. Steve said in preparing FY2025 budgets Board staff would be reassessing the budgeted amounts. Jerry Herbe moved to accept the April 2024 Financial Statements as presented, seconded by Chuck Wirick. Motion carried by voice vote.

Jerry Herbe reported that Board staff has received the audit documentation letter from Zupka & Associates regarding the Board's Calendar Year 2023 audit. Staff will work with auditors on requested information as it is received. Steve McEldowney said Board members may receive emails or letters from the auditors.

Terri Becker provided an update on the ARPA grant hospital diversion/step down project. Board staff along with Community Housing's Maintenance staff and Recovery & Wellness Centers staff did a walkthrough to finalize the list of things to be done to make the facility ready. Getting contractors has been difficult, partly due to the demand from the tornado damage in the area. She said realistically we are looking at August or September before the facility opens. RWC is getting quotes on furnishings and the project is moving forward as quickly as possible.

FY2024 Quarterly Agency Financial Indicators were included in the Board packet for review. Steve McEldowney said that data for Family Resource Center was not included, as it was received after he had prepared the reports for the Board packet. He noted that the last graph on Page 2 of the report show percentage of the contract paid. Contracts with provider agencies make up the largest percentage of the Board's expenditures. He said staff will try to close out FY2024 sometime in September.

Terri Becker said that she has not yet heard what Board allocations are. Ohio is in the second year of the biennial budget, but there are always mid-biennium adjustments. Terri said she is confident we can meet the allocations projected in the budget.

Terri Becker and Steve McEldowney led a discussion of the Board's Fiscal Year 2025 Contracts, Allocations and Budgets. Terri noted that recently the Board has been ending the year with significant dollars not spent, especially in the area of in-patient contracts. She said for the FY25 budget, staff reduced the in-patient contract total by about 25% and directed those dollars to other services. If utilization warrants, the Board can increase the contract at a later date. She said she will continue to work toward a way to have enough dollars budgeted but not micromanage individual contracts.

Steve presented the Board's Administrative Budget. A Budget Narrative was included in the Board packet, with commentary on any significant line items.

- The FY2025 Salaries line item reflects a 4% pay increase for staff and position adjustments, with commensurate increases in PERS, Medicare, Workmen's Comp. Insurance costs continue to rise.
- The Utilities line item is reduced by \$5,000. Steve said we now have a full year in the new building and are better able to project utility costs.
- The Property Tax line item was reduced, as the Board was granted exempt status for the Administration & Training Center property.
- Overall the Board Administrative Budget shows a 0.7% increase from FY2024.
- For Board Services to Agencies, both Community Housing and Miami County Family & Children First Council Salaries and Fringes reflect the 4% pay increase.
- For Other Board Non-Administrative or One-Time Expenses, the full \$500,000 for Capital for the Hospitalization Diversion/Step-Down Facility has been carried over from FY2024.
- Jim McNerney asked about the marked difference in CHI from prior years. Steve explained that CHI previously staffed the Recovery Homes, which are now operated by Recovery & Wellness Centers, so CHI's salaries and wages were reduced.

Steve reviewed some highlights of the FY2025 Service Provider Contract projections. The Budget and Narrative was included in the Board packet.

- TCN's contract has been reduced based on current utilization. The allocation includes the Women's grant, Intensive Medication-Assisted Treatment, Drug Court, Recovery Housing, and expanded hours.
- Recovery & Wellness Center budget includes Tri-County Crisis Services, Intensive Mental Health services, Recovery Homes, and the Diversion/Step-Down program.
- Family Resource Center allocation includes ECMH and Peer Support.
- We currently have separate line items for each in-patient hospital contract. It is difficult to project the number of bed days for any given facility for the coming year. Staff is discussing whether a single budget line for all in-patient services that the hospitals could all draw from would be feasible.
- Goodwill Easter Seals budget is for the WISE prevention program, which will address mental health and prevention in the aging population. Rod Austin asked about the interactions with GESMV, given a prior situation in Shelby County. Terri Becker said so far the communication has been excellent, and they have already started outreach for the program even before the agreement was signed.
- The University of Toledo contract for youth in-patient was reduced as it has not been utilized, as it has been difficult to get placement.
- STAR program and Central Pharmacy have been reduced based on utilization.

Steve and Terri emphasized that the idea is to right-size contract allocations based on utilization, and direct those funds to the right programs. If need be due to higher than anticipated utilization, the Board can adjust those allocations during the Fiscal Year.

Jerry Herbe moved to approve FY25 Contracts and allocations and the FY25 Board Administrative Budget as presented, seconded by Rod Austin. Fredric Francis and Joe Gebhart recused themselves from discussion and abstained from the vote. Motion carried on voice vote.

The next Finance Committee meeting will be Tuesday June 18 2024 at 11:30 AM. Terri Becker emphasized the importance of having quorum at the June Finance Committee meeting so that budgets can be approved for the Budget Commission.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Tuesday July 2 at Noon at the Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – No Report

The next Community Relations Committee meeting is scheduled for Tuesday June 4 at Noon at the Administration & Training Center.

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri Becker reported that she and Board staff had second meeting with NetCare Access, the Board’s 988 provider. She said the meeting went well and NetCare provided data for discussion.

Terri reported on a pilot program with the Piqua Post of the Ohio State Highway Patrol to do outreach for persons cited for operating a vehicle under the influence (OVI). Board staff met with the local commander to discuss data flow and what the outreach will look like. She said the hope is to have the program started by the end of this Fiscal Year.

Terri reported the completion of the April CIT Academy for Law Enforcement Professionals, Year 19, Class 24. She said registration for the December Academy is almost full and we are registering into the 2025 dates.

Terri said the Open House for Mental Health Awareness Month May 7 was successful, despite threatening weather that may have discouraged members of the public from attending. She said the people who attended needed the information. The first printing of 5,000 What to Do rack cards is fully distributed and we will be reprinting soon.

Miami County Mental Health Court held its graduation and recognition event at the Administration & Training Center, with a standing-room-only crowd of more than 80 in attendance.

Terri said Boards are working with the Board association and OhioMHAS to resolve an issue regarding access to Medicaid data. Access to the data was temporarily restored for 90 days pending a review of options.

NEW BUSINESS

Jerry Herbe asked whether the situation in Montgomery County, where the crisis services provider abruptly ceased operations, is something our Board needs to worry about. Terri said our process is different and didn’t think that kind of situation is likely. Joe Gebhart said he attending the Montgomery County ADAMH Board’s Finance Committee meeting and said it opened his eyes to what we do as Board members. Chris Pinkleman, from TCN, said they have been holding provider meetings to work through issues.

ADJOURNMENT

There being no further business, Velina Bogart moved to adjourn, seconded by Chuck Wirick. Dennis Butts declared the meeting adjourned at 12:55 p.m.

The next Full Board meeting will be Tuesday June 18 2024 at Noon. A public comment hearing on the Board's Calendar Year 2025 Budget will be held prior to the Board and Finance Committee meetings at 11:00.

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Dennis Butts, Chairperson

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Fredric Francis, Secretary

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Brad Reed