

Tri-County Board of Recovery & Mental Health Services
Board of Directors' Meeting
Minutes

June 18, 2024

BOARD MEMBERS PRESENT

Chad Beanblossom
Velina Bogart
Dennis Butts
Fredric Francis
Jerry Herbe
Marty Hobart
Emily Hoisington
Terrie Hottle
Ann Runner

BOARD MEMBERS EXCUSED

Rod Austin
Joe Gebhart
Jim McNerney
Jason Wagner
Chuck Wirick

BOARD MEMBERS ABSENT

BOARD STAFF PRESENT

Terri Becker
Steve McEldowney
Brad Reed

GUESTS PRESENT

John Bindas, Family Resource Center of
Northwest Ohio
Michelle Mason, Community Housing
Chris Pinkleman, TCN
Melissa Roessner, Recovery & Wellness
Centers of Midwest Ohio
Cynthia Wion, Recovery & Wellness Centers
of Midwest Ohio

The Tri-County Board of Recovery and Mental Health Services met at the Board Administration & Training Center in Troy Tuesday, June 18, 2024. Board Chair Dennis Butts called the meeting to order at 12:10 PM.

Board staff member Brad Reed took roll call. Nine Board members attended, with five Board members excused. Three Board staff and five guests were present.

APPOINTMENT OF SECRETARY

Ann Runner agreed to be appointed secretary to attest to the Board meeting minutes for the current meeting.

APPROVAL OF AGENDA & MINUTES OF THE PREVIOUS MEETINGS

The Board reviewed the agenda. Fredric Francis moved to approve the agenda, seconded by Velina Bogart. Motion carried on voice vote.

The Board reviewed the minutes of the May Board of Directors meeting. Marty Hobart moved to approve the minutes of the May 21 2024 Board of Directors' meeting as presented, seconded by Fredric Francis. Motion carried on voice vote.

OLD BUSINESS/COMMITTEE REPORTS

FINANCE COMMITTEE – Jerry Herbe

Minutes of the May Finance Committee meeting were included in the Board packet for review. Jerry Herbe moved to approve the minutes of the May 21 2024 Finance Committee meeting as presented, seconded by Chad Beanblossom. Motion carried on voice vote.

Financial Statements for May 2024 were included in the Board packet for review. Statements are cumulative and through May are 92% of the way through the Fiscal Year on a cash basis. FY24 revenue is at 98.1% and expenditures are at 69.1%. Steve McEldowney said most of the revenue accounts are at or above 100%. Some of the federal revenue items are on a reimbursement basis and are below 100%. Expenses are running about 7% higher than last fiscal year, closer to budgeted expenses. Steve said we continue to try to right-size the contracts. Jerry Herbe moved to accept the May 2024 Financial Statements as presented, seconded by Velina Bogart. Motion carried by voice vote.

Jerry Herbe reported that Board staff have gotten word that the preliminary Board 2023 audit is in the review stage. Steve McEldowney said Auditors do not anticipate any changes. There are no comments or findings at this time. He said it would likely be September before we have a released audit.

Terri Becker provided an update on the ARPA grant hospital diversion/step down project. She said plumbing and electrical contractors have started work. A backup generator has been ordered. She said the project is progressing.

Jerry Herbe reported that a revision to the Board's FY2024 Budget is required. The CIT Academy line under Board Services to Agencies/Other is over by \$135 and we would request the line be increased by \$135 to a total line item budget amount of \$4,135. Books for CIT Training were purchased this year at a cost of \$1,200, the cost of food provided during these trainings has also increased. Jerry Herbe moved to approve increasing the FY24 CIT line item by \$135 to a total budget amount of \$4,135, seconded by Ann Runner. Motion carried on voice vote.

Jerry Herbe reported that residential placements to Nova Behavioral Health, Inc. have increased this year, specifically the past few months, and the Board will need to increase the contract amount. The net increase to the contract is \$20,000 for a total FY24 contract amount of \$120,000. Steve McEldowney said some contracts are hard to predict utilization. Nova's contract was used very little early in the Fiscal Year, but heavily late. Jerry Herbe moved to increase the FY24 Contract with Nova Behavioral Health, Inc for Residential Placement Services by \$20,000 for a total FY24 Contract amount of \$120,000, seconded by Fredric Francis. Motion carried on voice vote.

A summary of the revisions to be incorporated into the Board's Allocation Manual were distributed at the meeting for review. Steve McEldowney said once the Board approves the revisions, staff will make the changes and get the Allocation Manual out to the agencies. Proposed changes include increasing the allowable administration cost from 15% to 20% to reflect increased costs, updating language about forms and enrollment process and sliding fee scale to reflect current practice, and updating Chapter V Reporting Requirements. Jerry Herbe moved to approve the revisions to the Board's Allocation Manual as presented, seconded by Emily Hoisington. Motion carried on voice vote.

Jerry Herbe reported on the Calendar Year 2025 Budget Commission packet. This is the four-year budget packet that is presented to the county Budget Commission each year to document ongoing need for our levy funds and to appropriate funds into County line items for the coming year. The Budget Commission consists of the Auditor, Prosecutor and Treasurer from each of the counties that we serve. A public hearing was held earlier this morning to allow the public to provide any comments and questions about the budget. The packet will be submitted once approved by the Board and a Budget Commission hearing will be held in August for review of the budget and approval of our levy rates. Steve McEldowney said the Board needs to approve, then present at the Budget Commission hearing in August. However, the Board can update specific accounts in October or November as projections change. The budget is put into Miami County's Chart of Accounts so that the Board can draw purchase orders against in the next calendar year. Jerry Herbe moved to approve the Calendar Year 2025 Revenue and Expense budgets as presented, seconded by Fredric Francis. Motion carried by voice vote.

Jerry Herbe said Jason Wagner is the current chair of the Finance Committee. The Committee Chair term ends with the Fiscal Year. The Committee agreed to defer to the July meeting to select the Finance Committee Chair for FY2025.

Terri Becker said Bylaws for each of the standing committees and the full Board are being reviewed. Input and recommendations from Community Relations, Planning and Finance Committees will be considered and incorporated into a recommended revised set of Bylaws for the Board at an upcoming meeting.

The next Finance Committee meeting will be Tuesday July 16 2024 at 11:30 AM.

PLANNING COMMITTEE – No Report

The next Planning Committee meeting is scheduled for Tuesday July 2 at Noon at the Administration & Training Center.

COMMUNITY RELATIONS COMMITTEE – Marty Hobart

Minutes of the June 4 2024 Community Relations Committee were included in the Board Packet for review. Committee Chair Marty Hobart presented a summary of topics discussed at the meeting.

Marty Hobart reported that the Community Relations Committee discussed possible revisions to Board Bylaws that affect Committee structure and purpose.

He reported that Board staff reviewed Mental Health Awareness Month activities in May, including an Open House May 7. An initial print run of 5,000 "What to Do" rack cards has been fully distributed, and another 5,000 is at the printer. Other communications included radio appearances in all three counties, and the Board's online channels.

Marty Hobart said Board staff previewed upcoming events, including the county fairs; an Art of Recovery Kick Off Concert August 28 at the Historic Sidney Theater; Overdose Awareness Day August 29 in Troy; and the Art of Recovery Exhibits September 9-26 at Edison State in Piqua, and October 1-25 at the Board's Administration & Training Center in Troy. The Committee discussed the date and time of the Board's Annual Meeting. The Committee suggests Thursday October 24 at 5:30PM.

Board staff reported usage statistics for the Administration & Training Center. In Calendar Year 2023, the Board hosted 50 meetings or trainings in the Training Center and 126 in the Conference Rooms. Through May 2024, there have been 36 in the Training Center and 60 in the Conference Rooms.

Marty Hobart moved to approve the minutes of the June 4, 2024 Community Relations Committee meeting as presented, seconded by Terrie Hottle

The next Community Relations Committee meeting will be Tuesday August 6 2024 at 12:00 Noon.

NOMINATING COMMITTEE – Marty Hobart

Marty Hobart presented the First Reading of the proposed slate of officers for FY2025. Nominated for Board Chair is Dennis Butts. Nominated for Board Vice Chair is Velina Bogart. Second Reading and election will take place at the July meeting.

EXECUTIVE DIRECTOR’S REPORT – Terri Becker

Terri Becker reported that Board staff continues to meet with staff of NetCare Access, the Board’s 988 Call Center provider, and officials with the Ohio Department of Mental Health and Addiction Services. It appears that for now, data is going to be limited due to how calls are routed, but NetCare is communicating and providing what data they have.

Terri reported on a pilot program with the Piqua Post of the Ohio State Highway Patrol to do outreach for persons cited for operating a vehicle under the influence (OVI). She said the Board has received its first report for June, with one person from the Board area cited for DUI by the OHSP. Board staff and the crisis services provider are determining the best way to proceed.

Terri said Boards are working with the Board association and OhioMHAS to resolve an issue regarding access to Medicaid data. Access to the data was temporarily restored for 90 days pending a review of options. Those discussion are ongoing to determine exactly what data is needed by Boards and what data Medicaid is willing to share. Terri Hottle suggested getting the Medicaid Care Organizations companies involved, as it affects their billing as well.

Terri said how wonderful it is that the Administration & Training Center is being used by area organizations. She said we frequently get comments about how great the facility is and they are grateful for being allowed to use it.

She reminded Board members that the Art of Recovery reception will be Thursday October 24 so that they can get it on their calendars. This is a change from prior years.

NEW BUSINESS

No new business was brought before the Board.

ADJOURNMENT

There being no further business, Jerry Herbe moved to adjourn, seconded by Velina Bogart. Dennis Butts declared the meeting adjourned at 12:52 p.m.

The next Full Board meeting will be Tuesday July 16 2024 at Noon.

Dennis Butts, Chairperson

Ann Runner

Brad Reed